

Visitor Services Internship

Application Deadline: 11:59pm on Sunday, March 12, 2023

Questions: smccrimmon@thevalentine.org

Position Description: The Visitor Services team at the Valentine offers daily tours of the 1812 Wickham House to guests of all ages, including children and families. This intern will provide a new and creative perspective on the Wickham House by developing a tour geared towards families with elementary-aged children. By researching comparable programs at other historic houses and reviewing school programs that take place in the Wickham House, this intern will outline some ideas for a 'Family Friendly Wickham House Tour' to be offered upon request, or as a regularly scheduled program. This intern should identify some key techniques, questions, objects, and stories to use when teaching elementary-aged learners in the home, including neurodivergent and differently-abled young people. The final product for this internship could include a written outline, a presentation or training session for Valentine staff, or a physical tour kit composed of hands-on objects and visual aids.

Duties Include:

- Shadowing Wickham House tours and conducting outside reading to acquire an understanding of tour content and objectives
- Engaging with current scholarship on learning styles and development in elementary-aged students, particularly in the realm of museums and historic houses
- Collaborating with the Student Programs team to survey what tour outlines, resources, and hands-on objects at the Valentine could be adapted for use on a 'Family Friendly Tour'
- Developing content and tour techniques for each room of the house and making that material available to Valentine staff

Qualifications include: A strong interest in and foundational knowledge of Richmond and Virginia history, excellent research skills, excellent written and verbal communications skills, ability to work independently and creatively, an interest in elementary education.

Candidates should be upper level undergraduates or graduate students currently pursuing a degree in Museum Studies/Education, History, Art History, Historic Preservation or a related field

Wage & Hours: Grant funded stipend available in the amount of \$1500.00 per semester. Flexible schedule, approximately 10-20 hours per week.

